

Maharishi Markandeshwar University, Sadopur, Ambala,
(Established under Haryana Govt. Act No. 29 of 2010, Approved by the UGC under section 22 of the UGC Act,
1956 and NAAC Accredited Grade B University)

Dated: 27 July 2018

Minutes of the meeting of **Internal Quality Assurance Cell** of **Maharishi Markandeshwar University, Sadopur-Ambala** held on 25 July 2018 at 11.00 AM in Conference Hall of the University.

The following were present

1. **Dr. Harish Kumar Sharma**
Vice- Chancellor (In the Chair)
2. **Prof. (Dr.) Manoj Kumar**
Head, Department of Chemistry, MM University, Sadopur-Ambala
3. **Dr. Rupesh Gautam**
Associate Professor, MM School of Pharmacy, MM University, Sadopur-Ambala
4. **Dr. Lokendra Kashyap**
Associate Professor, Department of Agriculture, MM University, Sadopur-Ambala
5. **Dr. Chestha Kashyap**
Assistant Professor, Department of Management Studies, MM University, Sadopur-Ambala
6. **Ms. Mekhala Saha**
Assistant Professor, MM School of Architecture, MM University, Sadopur-Ambala
7. **Er. Sanjeev Garg**
Secretary, Maharishi Markandeshwar Trust
8. **Prof. Raman Gupta**
Registrar, MM University, Sadopur-Ambala
9. **Dr. Parveen Bajaj**
Controller of Examination, MM University, Sadopur-Ambala
10. **Ms. Komalpreet Kaur** (Roll. No. 75161831)
Student, B.Pharmacy

11. Sardar Bhag Singh

Village Dungdehri, District Ambala

12. Dr. Praveen Ailawalia

Dean Academic Affairs, MM University, Sadopur-Ambala

Following points were discussed:

- 1) Minutes on meeting of IQAC held on 22 June 2018 were confirmed.
- 2) Activity calendar of the University for session 2018-19, Odd semester was placed before the members. It was decided to monitor compliance of activity calendar and brief write up of activities be recorded.
- 3) Acknowledgement received from NAAC, Bangalore, regarding receipt of AQAR 2016-17 was placed before the members.
- 4) Members were informed that regular meetings with stake holders are organized with the authorities. In this regard minutes of meeting held with students on dated 08 March 2018 were discussed.
- 5) Academic audit reports of all the Schools/departments for the session 2017-18 were pursued along with compliance submitted by the concerned Principal/HoD.
- 6) It was advised to encourage the faculty members to publish at least one research paper per semester in SCOPUS/Web of Science/Pubmed indexed journals.
- 7) To promote Government of India initiative towards "Cashless India", it was decided that all payments be made cashless. Vice Chancellor requested Controller of Examination to include Bank details of Experts in the format for digital payment.

Meeting ended with vote of thanks.



IQAC Coordinator

CC:

1. PA to Vice-Chancellor/Registrar for kind information please
2. All Principals/HoDs
3. Members of IQAC

Dated: 20 Sep. 2018

Internal Quality Assurance Cell (IQAC)

Minutes of meeting of **Internal Quality Assurance Cell (IQAC)** of Maharishi Markandeshwar University, Sadopur-Ambala held on 17 Sep. 2018 at 10.00 AM in Conference Hall of University.

The following members attended the meeting:

- 1. Dr. Harish Kumar Sharma**
Vice- Chancellor (In the Chair)
- 2. Prof. (Dr.) Manoj Kumar**
Head, Department of Chemistry, MM University, Sadopur-Ambala
- 3. Dr. Rupesh Gautam**
Associate Professor, MM School of Pharmacy, MM University, Sadopur-Ambala
- 4. Dr. Lokendra Kashyap**
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Village Dungdehri, District Ambala

12. Dr. Praveen Ailawalia

Dean Academic Affairs, MM University, Sadopur-Ambala


Following points were discussed:

- a. Minutes on meeting of IQAC held on 25 July 2018 were confirmed.
- b. End semester result 2017-18 (Even semester) was analyzed and it was recommended that steps should be taken to improve results of following subjects:

S. No	Subject	Branch	Semester	Result
1	Theory Of Structures	B. Arch.	2 nd	69%
2	Machine Design-II	ME	6 th	64%

- c. It was again reiterated to motivate faculty members to publish quality research publications. It was recommended that faculty members with inclination towards research may be identified and core research group may be formed to promote research activities in the University.
- d. It was informed that IQAC cell has planned wide range of activities throughout the semester. The activities include, extension activities, industrial visits, workshops, guest lectures, sports, blood donation camp etc.
- e. It was informed that University has started new PG programme in M.Sc. (Agriculture) w.e.f session 2018-19.

Meeting ended with vote of thanks.



IQAC Coordinator

CC:

1. PA to Vice Chancellor/ Registrar for kind information
2. All Principals/HoDs
3. All IQAC members

Maharishi Markandeshwar University, Sadopur, Ambala,
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Dated: 15 Jan. 2019

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Minutes of meeting of **Internal Quality Assurance Cell (IQAC)** of Maharishi Markandeshwar University, Sadopur-Ambala held on **11 January 2019** in Conference Hall of the University.

The following members attended the meeting:

- 1. Dr. Harish Kumar Sharma**
Vice- Chancellor (In the Chair)
- 2. Dr. Rupesh Gautam**
Associate Professor, MM School of Pharmacy, MM University, Sadopur-Ambala
- 3. Dr. Lokendra Kashyap**
Associate Professor, Department of Agriculture, MM University, Sadopur-Ambala
- 4. Dr. Chestha Kashyap**
Assistant Professor, Department of Management Studies, MM University, Sadopur-Ambala
- 5. Ms. Mekhala Saha**
Assistant Professor, MM School of Architecture, MM University, Sadopur-Ambala
- 6. Er. Sanjeev Garg**
Secretary, Maharishi Markandeshwar Trust
- 7. Prof. Raman Gupta**
Registrar, MM University, Sadopur-Ambala
- 8. Mr. Pradeep Agnihotri**
GM, Regular Affairs
Nectar Life Sciences, Derabassi, Mohali, Punjab

9. Dr. Parveen Bajaj

Controller of Examination, MM University, Sadopur-Ambala

10. Ms. Komalpreet Kaur (Roll. No. 75161831)

Student, B. Pharmacy

11. Sardar Bhag Singh

Village Dungdehri, District Ambala

12. Dr. Praveen Ailawalia

Dean Academic Affairs, MM University, Sadopur-Ambala

Following points were discussed:

1. Minutes of meeting of IQAC held on 17 September 2018 were confirmed.
2. Possibilities of research sharing and networking with other institutions/University was discussed. It was decided that Principal/HoD will list the expertise of respective School/Department and share it with industry experts and other institutions. It will help in collaborating research work with other institutions/University.
3. Admissions strategy for session 2019-20 was discussed. It was suggested that admission team should visit potential areas more frequently. Students of local schools and their parents should be called for campus visits and they should be apprised about the strengths of the University.
4. It was discussed that some new courses should be identified by departments for introduction w.e.f session 2019-20. The list of courses may be submitted to the authorities after due consultation with faculty members.
5. Academic Audit reports of Schools/Departments of the University were discussed and analyzed.
6. Principal/HoDs were requested to design the curriculum as per Choice Based Credit System as recommended by UGC. The same should be implemented in all departments w.e.f session 2019-20.
7. It was informed to all the members that New AQAR performa w.e.f 2018-19 will be submitted ONLINE on NAAC portal. The key points of the new format were shared with the members. Principal/HoDs were requested to prepare the requisite information as per new AQAR format.
8. Members were informed that as per MHRD recommendations MOOC courses have been identified by the departments and the same are being offered to the students.

The meeting ended with vote of thanks.

A handwritten signature in blue ink, appearing to be 'P. A.', written over a horizontal line.

IQAC Coordinator

CC

1. PA to Vice Chancellor/Registrar for kind information
2. All Principal/HoDs
3. All Members of IQAC.

Dated: 22 April 2019

Internal Quality Assurance Cell (IQAC) **Minutes of Meeting**

Minutes of meeting of **Internal Quality Assurance Cell (IQAC)** of Maharishi Markandeshwar University, Sadopur-Ambala held on **19 April 2019** in Conference Hall of the University.

The following members attended the meeting:

- 1. Dr. Harish Kumar Sharma**
Vice- Chancellor (In the Chair)
- 2. Dr. Rupesh Gautam**
Associate Professor, MM School of Pharmacy, MM University, Sadopur-Ambala
- 3. Dr. Lokendra Kashyap**
Associate Professor, Department of Agriculture, MM University, Sadopur-Ambala
- 4. Dr. Chestha Kashyap**
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Village Dungdehri, District Ambala

11. **Dr. Praveen Ailawalia**
Dean Academic Affairs, MM University, Sadopur-Ambala

Following points were discussed:

1. Minutes of meeting of IQAC held on 11 January 2019 were confirmed.
2. Acknowledgement from NAAC, Bangalore, regarding receipt of AQAR 2017-18 was placed before the committee members.
3. Results of 2018-19, Odd semester was discussed and all members were satisfied with the results with the observation that remedial measures be taken to improve the results of the following subjects:

S. No	Branch	Semester	Subject	Result
1	B.Sc.(ID)	1st	Materials and Construction-I	50%
2	M.Sc.(Chem.)	3rd	Heterocyclic and Natural Products	67%

4. In order to promote research activities in the University "Research Promotion Policy" has been framed. Draft of "Research Promotion Policy" was discussed and recommended for approval.
5. Student feedback for even semester, session 2017-18 was discussed and the following remedial measures were implemented to solve the issues raised by the students:
 - 5.1 . Regarding NCC, the process has been in the pipeline and hopefully NCC unit will be operational soon.
 - 5.2 WI-FI facility has been improved with installation of more WI-FI points in the hostel.
 - 5.3 Landscaping is a regular process and more areas are being identified for landscaping which will be done in phases.
6. Minutes of meeting held with students on dated 15 Feb. 2019 are analyzed. The action taken report on some issues is as follows:
 - 6.1 Students of M.Sc.(Physics) shared that Lab Technician is not available in Physics Lab.

Reply: Lab Technician has resigned due to personal reasons. Efforts are being made to employ lab technician in the department.

6.2 The students informed that certificate of participation and winners in various activities are not provided by the organizing department.

Reply: Hon'ble Vice Chancellor shared that too many certificates of participation will not be beneficial for the student. However, it is to ensure that winners are provided with certificates of merit.

6.3. There are issues with Biometric machines in BCA classes. The batteries of machines are not charged properly.

Reply: The machines will be identified and new batteries will be installed.

6.4 The students are not satisfied with the quality of food served in hostel mess(DINNER).

Reply: Regarding menu, the students are free to select the menu being served. Directions will be issued to Mess contractor to provide good quality food in Dinner.

The meeting ended with vote of thanks.



IQAC Coordinator

CC

1. PA to Vice Chancellor/Registrar for kind information
2. Principal/HoDs
3. All Members