

Dated: 20 Dec. 2019

Internal Quality Assurance Cell (IQAC)

Minutes of meeting of **Internal Quality Assurance Cell (IQAC)** of Maharishi Markandeshwar University, Sadopur-Ambala held on 17 Dec. 2019 at 11.00 AM in Conference Hall of University.

The following members attended the meeting:

- 1. Dr. Harish Kumar Sharma**
Vice- Chancellor (In the Chair)
- 2. Er. Sanjeev Garg**
Secretary, Maharishi Markandeshwar Trust
- 3. Prof. Raman Gupta**
Registrar, MM University, Sadopur-Ambala
- 4. Dr. Parveen Bajaj**
Controller of Examination, MM University, Sadopur-Ambala
- 5. Prof. (Dr.) Manoj Kumar**
Head, Department of Chemistry, MM University, Sadopur-Ambala
- 6. Dr. Rupesh Gautam**
Associate Professor, MM School of Pharmacy, MM University, Sadopur-Ambala
- 7. Dr. Lokender Kashyap**
Associate Professor, Department of Agriculture, MM University, Sadopur-Ambala
- 8. Dr. Chestha Kashyap**
Assistant Professor, Department of Management Studies, MM University, Sadopur-Ambala
- 9. Ms. Mekhala Saha**
Assistant Professor, MM School of Architecture, MM University, Sadopur-Ambala
- 10. Ms. Komalpreet Kaur** (Roll. No. 75161831)
Student, B.Pharmacy

11. Sardar Bhag Singh

Village Dungdehri, District Ambala

12. Mr. Pradeep Agnihotri(Employer)

GM, Nectar Life Sciences, Derabassi

13. Dr. Praveen Ailawalia

Dean Academic Affairs and Coordinator-IQAC, MM University, Sadopur-Ambala

Following points were discussed:

- a. Minutes of meeting of IQAC held on 21 Sep. 2019 were confirmed.
- b. Annual Quality Assurance Report(AQAR) of academic session 2018-19 was presented before the members. Some suggestions were recommended. It was resolved to send the AQAR for approval by AC/BoM before online submission at NAAC portal.
- c. Activity Calendar for Even semester, session 2019-20 was placed before the members. It was shared that efforts are made to organize various activities on regular basis like academic, sports, co-curricular, extension etc.
- d. Coordinator, IQAC recommended internal academic audit of departments w.e.f even semester, session 2019-20. The suggestion was appreciated by the members. It was suggested that internal lab audit may also be planned.
- e. It was Proposed to introduce Life Skills curriculum at UG level as recommended by UGC vide letter No. 6-1/2018(HEQIP/Life Skills). The following courses have been recommended by UGC for implementation:
 - Communication Skills
 - Professional Skills
 - Leadership and Management Skills
 - Universal Human ValuesIQAC will discuss the same with respective departments for implementation of above mentioned courses w.e.f session 2020-21.
- f. It was shared that NCC Sub unit (Girls wing) with cadet strength 54 has been allocated to MM University, Sadopur vide letter No. 7701/Re-org/Har/P & C/21 dated 25 Jul 2019. Efforts are being made to start NCC unit (Boys wing).
- g. It was informed that Choice Based Credit System has been implemented in all the courses offered by the University.
- h. For the holistic development of students, Soft skills and Communication Programs have been strengthened. The following courses are currently part of curriculum:
 - English for Competitive Examinations
 - Employability Skills
 - Professional Skills
 - Vedic Mathematics
 - Communication skills and Personality Development
 - Business Communication

- i. Coordinator, IQAC informed that Induction training program for new and fresh faculty is conducted before the start of academic session. Chairman, IQAC suggested that induction program must be organized twice in an academic year and preferable before the start of semester.
- j. IQAC proposed to organize Research sensitizing program for faculty and students by Dean (R&D). Proposed objectives of the programmes are:
- To create and promote scientific environment in the University and to promote students and faculty to engage in research.
 - To identify strategic themes and directions for research activities within the institution or in collaboration with other organization.
 - To identify the possible (internal/ external) funding source and disseminate the information among the students & faculty.
 - To organize seminars, conferences, workshops and symposiums in collaboration with various funding agencies.
 - To facilitate the participation of faculty, staff and students at various national / international research platforms.
 - To regularly review the progress of various trainings & project work of students.
 - To review the research proposals before submission to funding agencies.
 - Review and develop the ethics policy as it relates to research activities.
- The above activities will be taken up by Dean (R & D) in a phased and time bound manner.

Meeting ended with vote of thanks.



IQAC Coordinator

CC:

1. PA to Vice Chancellor/ Registrar for kind information
2. All Principals/HoDs
3. All IQAC members
4. Dean (R & D) for implementation of (j) above.